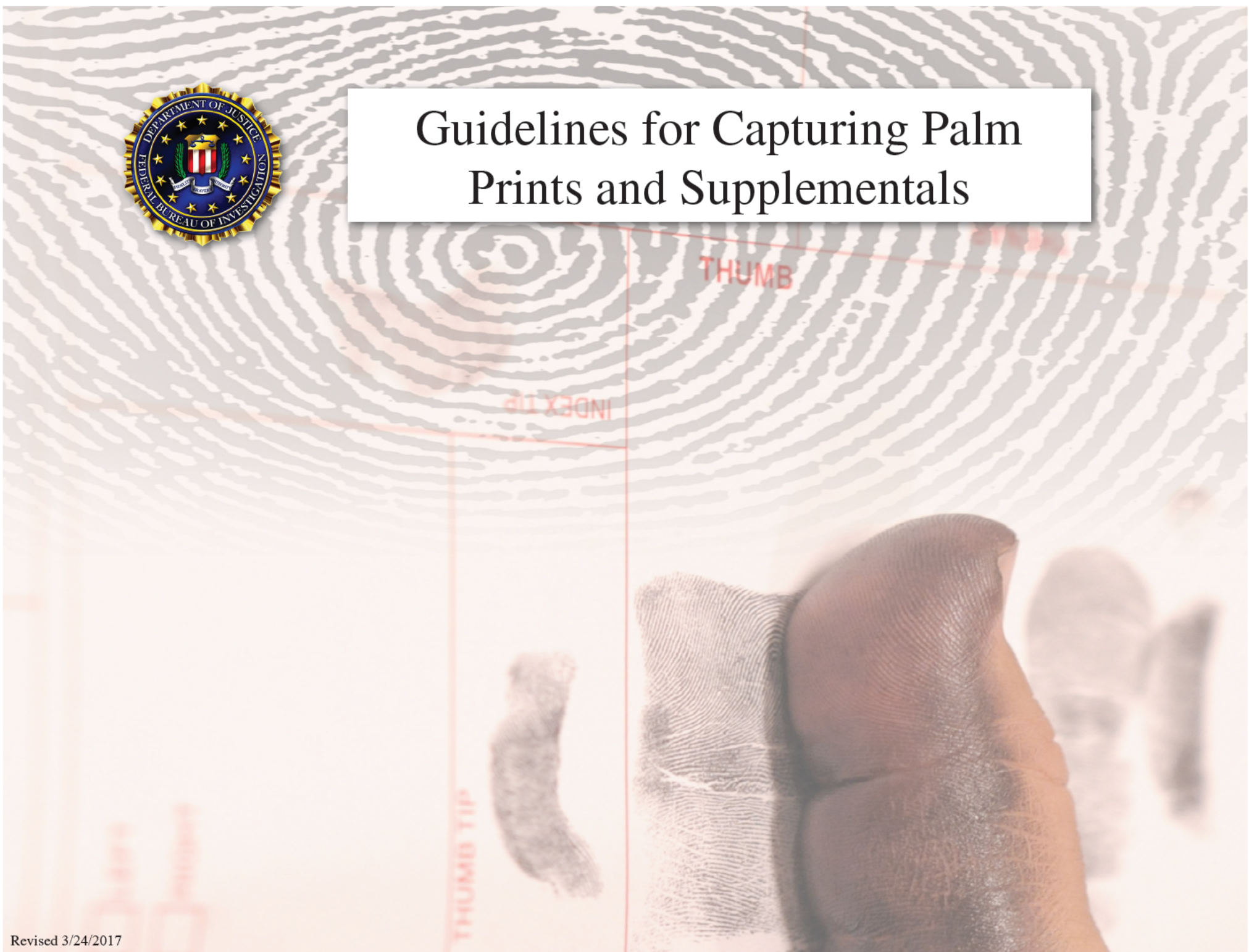




Guidelines for Capturing Palm Prints and Supplementals



Revised 3/24/2017

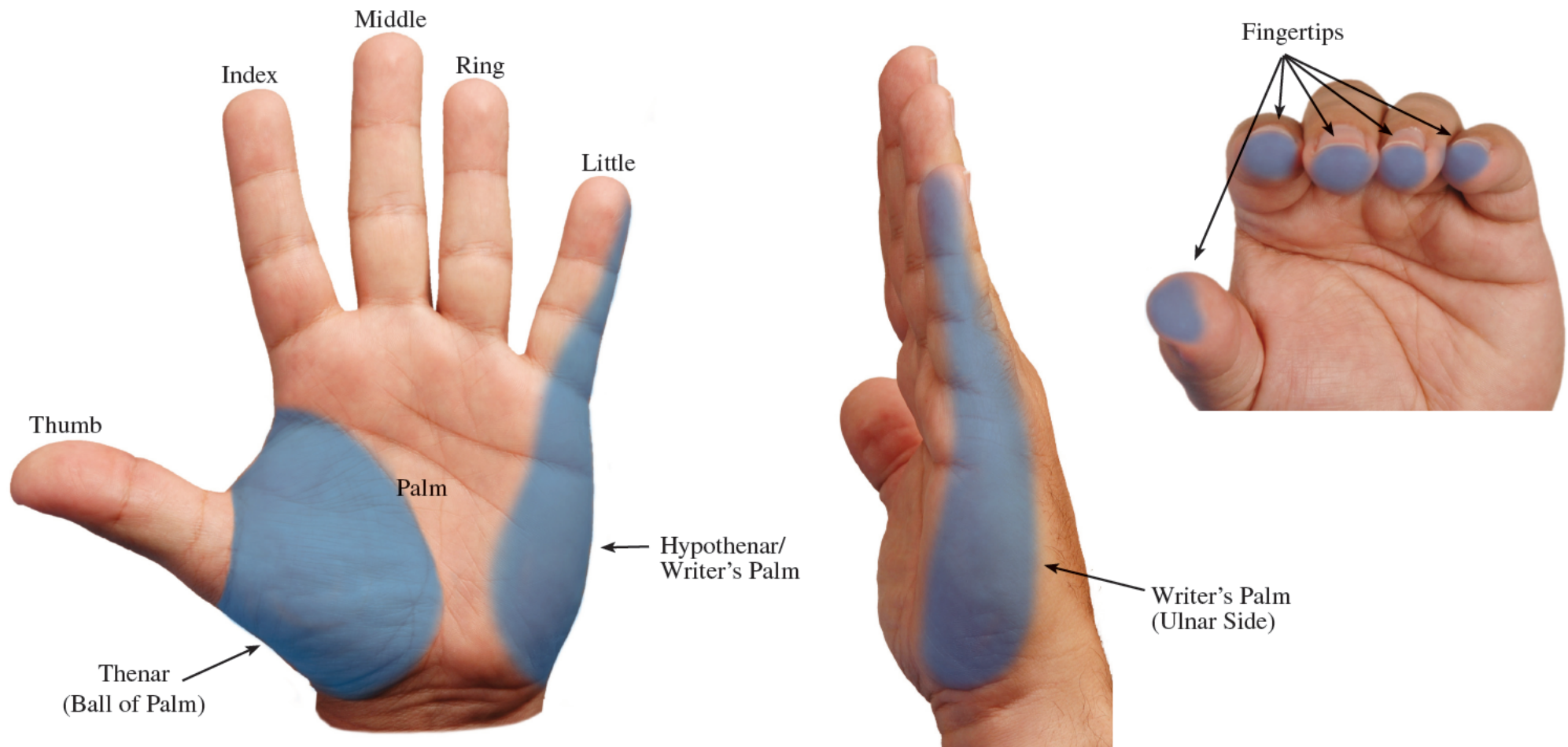
UNCLASSIFIED//FOUO

Guidelines for Capturing Palm Prints and Supplementals

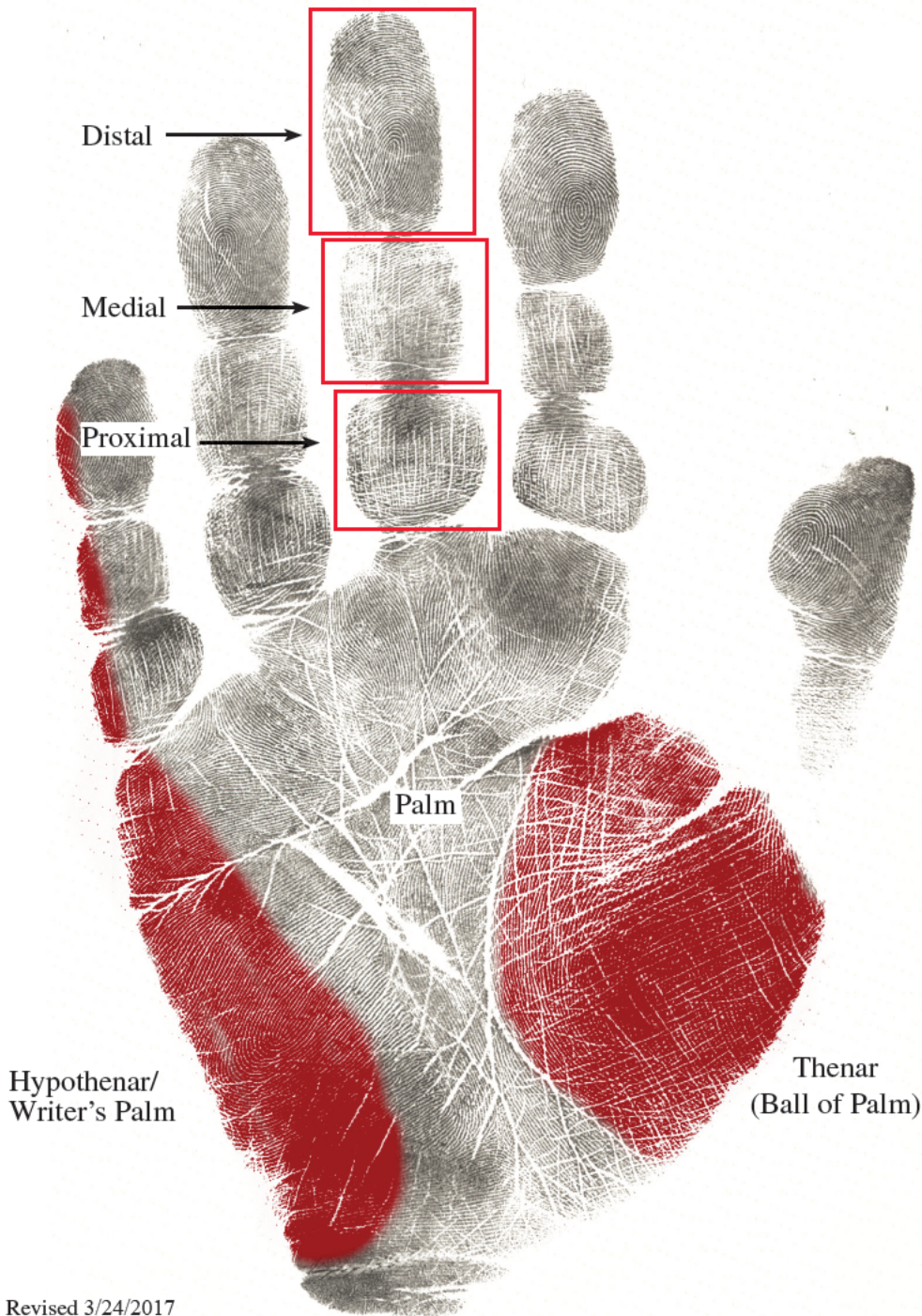
General Overview:

- On May 5, 2013, the FBI implemented palm print and supplemental print search capabilities as part of its Next Generation Identification (NGI) effort.
- As of July 2010, the FD-884 (10-28-99) and FD-884a (5-07-07) were revised and are available. This guideline represents the final state, in which the only change made is the orientation of the text within the same capture block. Existing cards will be accepted; however, please ensure that the capture of the friction ridge information is oriented as depicted within this guide.
- Orientation guidelines are provided for your reference.

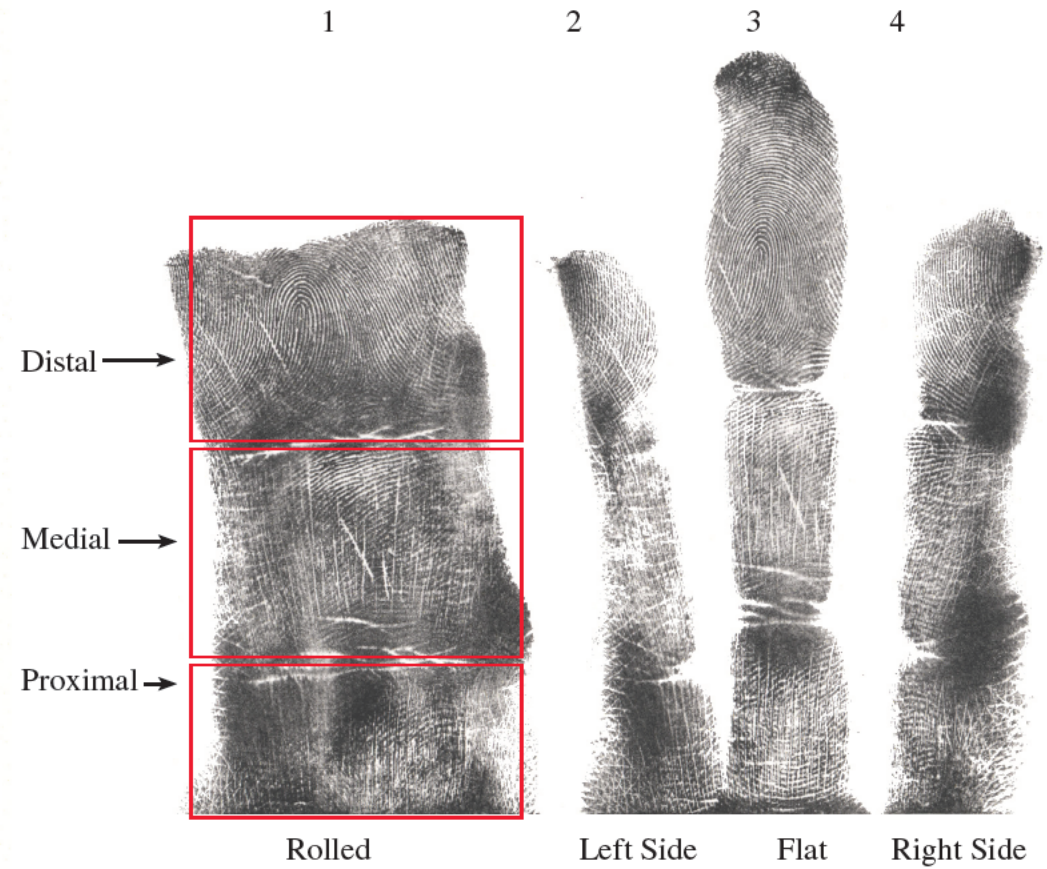
Hand with basic regions noted:



Hand with basic regions noted:



MIDDLE



Note: For more information please see Electronic Biometric Transmission Specification (EBTS) at www.fbi/biospecs.cjis.gov

Form 884: Palm Print Card (Front Side)

- This guide is for print orientation purposes only.
- To ensure standard capture of each print, all fingers/tips/palms must be oriented in the direction of the text within the capture block.
- Each impression must be captured completely within the box provided in a vertical, upright position.

Writer's Palm Impression:

- Ulnar side of hand placed in a vertical, upright position with base of wrist in line with edge of card and fingertip oriented in direction of text within the capture block

Palm Impression

- Circle left or right palm orientation
- Orientation of palm must mirror image of palm illustration in a vertical, upright position with base of wrist in line with edge of card and fingertips oriented in direction of image

IDENTIFICATION NO.	LAST NAME	FIRST NAME	MIDDLE NAME	SID NUMBER	FBI NUMBER
DATE PRINTED	SIGNATURE OF OFFICIAL TAKING PRINTS		ID NUMBER	CONTRIBUTOR (ORI)	

	
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Index Finger:

- Roll finger with tip oriented in direction of text within the capture block

Note: Purpose is to verify palm print with tenprint

Form 884: Palm Print Card (Back Side)

- This guide is for print orientation purposes only.

Thumb/Index/Middle/Ring/Little:

- Using the same hand printed on the front side of the card, roll each finger in the appropriate block
- Each impression must be captured completely within the capture block provided in a vertical, upright position with fingertips oriented in the direction of text

Note: Area above rolled prints needs to remain blank

FD-884 (7-02-10)

FEDERAL BUREAU OF INVESTIGATION, UNITED STATES DEPARTMENT OF JUSTICE
1000 CUSTER HOLLOW ROAD, CLARKSBURG, WEST VIRGINIA 26306

THUMB INDEX MIDDLE RING LITTLE

The image shows a sample of the back side of Form 884. It features a large, light beige rectangular area for the prints. At the top, there is a red header with the form number 'FD-884 (7-02-10)' and the FBI address. Below the header, there are five vertical rectangular blocks, each labeled with a finger name: THUMB, INDEX, MIDDLE, RING, and LITTLE. Each block contains a rolled fingerprint. A large, diagonal, light gray 'SAMPLE' watermark is overlaid across the entire form.

Form 884a: Supplemental Finger and Palm Print Card (Front Side)

- This guide is for print orientation purposes only.
- To ensure standard capture of each print, all fingers/tips/palms must be oriented in the direction of the text within the capture block.
- Each impression must be captured completely within the box provided in a vertical, upright position.

Note: Select Left or Right hand.
Images must be captured in the following sequence: *fully rolled*, *left edge*, *flat*, *right edge* impressions






Thumb Tip:

- Orient tip of thumb in direction of text within the capture block

Thumb:

- Orient thumb in direction of text within the capture block
- Capture one *fully rolled* thumb impression
- Capture one *left edge* thumb impression
- Capture one *flat* thumb impression
- Capture one *right edge* thumb impression

IDENTIFICATION NO.	LAST NAME	FIRST NAME	MIDDLE NAME	SID NUMBER	FBI NUMBER
DATE PRINTED	SIGNATURE OF OFFICIAL TAKING PRINTS		ID NUMBER	CONTRIBUTOR (ORI)	

<input checked="checked" type="checkbox"/> LEFT <input type="checkbox"/> RIGHT		
THUMB TIP		
		

THUMB
INDEX
THENAR

Ball of Palm from One Hand or

Index Tip:

- Orient tip of index finger in direction of text within the capture block

Index:

- Orient index finger in direction of text within the capture block
- Capture one *fully rolled* index finger impression
- Capture one *left edge* index finger impression
- Capture one *flat* index finger impression
- Capture one *right edge* index finger impression

Thenar:

- Orient ball of palm in the direction of text within the capture block with base of wrist in line with edge of card
- Obtain an impression

Form 884a: Supplemental Finger and Palm Print Card (Back Side)

- This guide is for print orientation purposes only.

Little Tip:

- Orient tip of little finger in direction of text within the capture block

Note: Select Left or Right hand. All impressions must be captured in a vertical, upright position

Middle Tip:

- Orient tip of middle finger in direction of text within the capture block

Middle:

- Orient middle finger in direction of text within the capture block
- Capture one *fully rolled* middle finger impression
- Capture one *left edge* middle finger impression
- Capture one *flat* middle finger impression
- Capture one *right edge* middle finger impression

FD-884a (7-02-10)

☒ LEFT
☐ RIGHT

FEDERAL BUREAU OF INVESTIGATION,
UNITED STATES
DEPARTMENT OF JUSTICE, 26306

MIDDLE TIP

LITTLE TIP

RING TIP

RING

Little:

- Orient little finger in direction of text within the capture block
- Capture one *fully rolled* little finger impression
- Capture one *left edge* little finger impression
- Capture one *flat* little finger impression
- Capture one *right edge* little finger impression

Ring Tip:

- Orient tip of ring finger in direction of text within the capture block

Ring:

- Orient ring finger in direction of text within the capture block
- Capture one *fully rolled* ring finger impression
- Capture one *left edge* ring finger impression
- Capture one *flat* ring finger impression
- Capture one *right edge* ring finger impression

Contact and Ordering Information

- As of July 2010, the FD-884 (10-28-99) and FD-884a (5-07-07) were revised and are available. Existing cards will be accepted; however, please ensure that the capture of the friction ridge information is oriented as depicted within this guide.
- To order revised FD-884 (7-02-10) (Palm Print) and revised FD-884a (7-02-10) (Supplemental Finger and Palm Print) cards at no charge from the FBI, contact the Fingerprint Supply Center at 304-625-3983 or visit our website: <https://forms.fbi.gov/cjis-fingerprinting-supply-requisition-form>.
- For livescan submissions, please refer to the Electronic Biometric Transmission Specification (EBTS), available at www.fbi/biospecs.cjis.gov.
- Additional questions: Contact the Customer Service Group at 304-625-5590 or liaison@leo.gov.
- Submit comments regarding palm print cards and/or this guide to the Criminal Justice Information Services Division at PalmPrints@leo.gov

IDENTIFICATION NO.	LAST NAME	FIRST NAME	MIDDLE NAME	ID NUMBER	PS NUMBER
DATE PRINTED	SIGNATURE OF OFFICIAL TAKING PRINTS		ID NUMBER	CONTRIBUTOR (ORG)	
<input type="checkbox"/> LEFT <input type="checkbox"/> RIGHT					
THUMB TIP	INDEX TIP				
THUMB		INDEX			
		THENAR			

FD-884a (7-02-10)	
<input type="checkbox"/> LEFT <input type="checkbox"/> RIGHT	
FEDERAL BUREAU OF INVESTIGATION, UNITED STATES DEPARTMENT OF JUSTICE, 26306	
MIDDLE TIP	LITTLE TIP
MIDDLE	RING TIP
RING	

IDENTIFICATION NO.	LAST NAME	FIRST NAME	MIDDLE NAME	ID NUMBER	PS NUMBER
DATE PRINTED	SIGNATURE OF OFFICIAL TAKING PRINTS		ID NUMBER	CONTRIBUTOR (ORG)	
			THUMB TIP		
			INDEX TIP		
			MIDDLE TIP		
			RING TIP		
			LITTLE TIP		

FD-884 (7-02-10)				
FEDERAL BUREAU OF INVESTIGATION, UNITED STATES DEPARTMENT OF JUSTICE 1000 CUSTER HOLLOW ROAD, CLARKSBURG, WEST VIRGINIA 26306				
THUMB	INDEX	MIDDLE	RING	LITTLE